

## Welcome to First Grade! Mrs. Lacasse

Dear Parents/Guardians,

We are looking forward to working with each of you this year! In order to have a successful year we would like to go over a few procedures to ensure that our year runs smoothly.

### Mrs. Lacasse

I am originally from El Paso, Texas and moved to North Carolina in 1995. While my husband was serving in the Air Force, I was working on my degree and graduated from Fayetteville State University. My husband is no longer in the Air Force, but we decided to make North Carolina our home with our two wonderful boys (Robert-13 and Danny-6) and two dogs (Skrappy-3 and Kiki-1). I taught fifth grade for one year and have been teaching first grade for the last seven years. This summer I graduated from East Carolina University with a MAEd in Instructional Technology. I am very excited about my class and all of the things we have planned for this year. Please take some time tonight to familiarize yourself with our First Grade information and do not hesitate to contact me if you have any questions or comments.

### Attendance

The instructional day begins at 9:15. Every student needs to be **unpacked**, with materials **ready**, and **in their seats** by the time the tardy bells ring. If they arrive *after* the tardy bells ring, they will be *marked tardy*. Please plan accordingly as we will mark tardies by Holly Grove bell schedule. **Please send a note or call the office if there are any transportation changes for your child.**

### Lunch

Our lunch is scheduled for 12:10-12:40. Please make sure your child has a lunch from home or the appropriate amount of money to purchase lunch. If you decide to prepay lunch please designate which account you want the money to go in.

There are 3 accounts:

- General Account (for buying snacks, breakfast, OR lunch)
- Breakfast Account (for buying breakfast only)
- Lunch Account (for buying lunch only)



If you do not specify, the money will go into the Lunch Only account. A new application for Free/Reduced lunch must be filled out every year by the 10<sup>th</sup> day of school.

### Snack

All first grade classes will have a snack time daily. Please send in **healthy** snack for your child.

### Room Parent

Every classroom will need a room parent. The room parent helps the teacher contact parents for items/volunteers needed, helps organize other activities throughout the year, and coordinates with PTA on school wide events.

### Tuesday Folders

Tuesday Folders will also be sent home every Tuesday and will include all of their work from the previous week along with additional school information. Please look through all of their work, remove it from the folder, and observe their weekly progress.

### Student Agenda

Agendas are available for purchase for \$3.00. You may send the exact cash or a check payable to Holly Grove PTA. Student Agendas will be used in a variety of ways.

### Contacting Me

If you need to speak with me you may call the school (leave a message, send a note in the Homework Folder, set a conference time, or email me) and I will get back with you as soon as possible. Please understand that during the school day I will not be available to address individual questions, concerns, etc. so that students' daily instruction can continue uninterrupted.

Sincerely,  
Mrs. Lacasse  
Email: [mlacasse@wcpss.net](mailto:mlacasse@wcpss.net)  
Website: [www.mrslacasse.com](http://www.mrslacasse.com)